

January 6, 2025

Dear Kissimmee Gateway Airport Community,

Effective February 1, 2025, Vector Airport Systems (“Vector”) will assume the billing and collection of itinerant landing fees on behalf of Kissimmee Gateway Airport (KISM).

“Landing fees” is a commonly used term that refers to aircraft operating fees. Landing fees for KISM are currently charged using the time of arrival. Please be aware that touch-and-go operations are considered arrivals and thus are billed.

Vector will assess and bill fees in accordance with the Airport’s established Landing Fee schedule located at: www.flykissimmee.com/landingfees. Please note that landing fees are calculated using the aircraft’s FAA-certified MLW.

Vector transmits a monthly invoice to an aircraft’s registered owner or managing entity after the conclusion of each monthly billing cycle. Vector offers a self-service web portal for convenient online payments and account management at <https://payment.planepass.com>.

- **Vector’s self-service web portal* allows aircraft operators to:**

- 1) Update contact information, including email or postal mail addresses
- 2) Process credit card payments
- 3) Enroll in electronic invoicing
- 4) View account history
- 5) Request copies of invoices via email or download Excel-formatted invoices

**The portal login is based on Vector invoice number and Vector operator ID*

For billing questions or concerns, please contact Vector’s *PLANEPASS*® billing service team at billing@vector-us.com or (888) 588-0028 Option 01 or x700.

The Airport’s Administration Office staff may also be reached at airport@kissimmee.gov.

Sincerely,



Shaun J. Germolus, A.A.E.
Director of Aviation
(407) 518-2505